

**WASHINGTON SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS**

**Regular Voting Meeting – Monday, October 20, 2025
High School Cafeteria**

6:30 pm

AGENDA

I. Call to Order by Board President

II. Roll Call

III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement

Mission Statement

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

Audio/Video Recording Statement

Portions of tonight's public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

IV. Executive Session – *(Statement if session was held prior to the start of meeting.)*

V. Opportunity for Public Participation in Accordance with Policy No. 005

In accordance with Washington School District Policy No. 005 entitled "Public Participation at Meetings", this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board's Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

VI. Recognitions

VII. Special Presentation – Diane Ambrose, Director of Citizens Library

VIII. Board Member Questions on the Agenda

IX. Adoption of Agenda

Motion to approve the agenda as presented, revisions on items to be made at this time.

Motion _____ Second _____

X. Approval of Minutes

Motion to approve the minutes of the September 15, 2025 voting meeting and September 25, 2025 special meeting, as presented. *(All minutes are uploaded on OneDrive in the "Board Minutes" folder.)*

Motion _____ Second _____

XI. Treasurer's Report

Motion to accept the September 30, 2025 Treasurer's Report, as presented. *(Uploaded on OneDrive)*

Motion _____ Second _____

XII. Recommendations of the Administration**A. Personnel**

The board recommends approval of the following item:

1. Stipend for **Robert Mihelcic** for the time he served as Acting Superintendent from August 18, 2025 through September 3, 2025.

Motion _____ Second _____

The superintendent recommends approval of the following items:

2. Retirement of **Beth Ross**, payroll administrative assistant, after 25 years of service in the district. Mrs. Ross' last day of employment will be January 2, 2026.
3. Resignation of **Jesse Miller** as a full-time maintenance worker, after 2½ years of service in the district. Mr. Miller's last day of employment was September 17, 2025.
4. Resignation of **Cheryl Oliver**, part-time paraprofessional, after 1½ years of service in the. Ms. Oliver's last day of employment was November 15, 2024.
5. Discharge **Employee #2104**, full-time custodian. Employee's last day of work was October 14, 2025. *(Employee was in their 45-day probationary period.)*
6. Recommend **Nathan Rossman** as a secondary science teacher, master's degree, step 8, \$52,285 in accordance with the collective bargaining agreement, effective October 21, 2025. – *Resume uploaded on OneDrive.*
7. Recommend **Jaclyn Masco** as a special ed teacher, master's degree, step 3, \$50,685 in accordance with the collective bargaining agreement. Effective November 5, 2025, contingent upon receipt of required employment documents. – *Resume uploaded on OneDrive.*
8. Recommend **Lathan Elder** as a full-time paraprofessional, 186 days a year, 7½ hours a day, \$15.85 per hour, in accordance with the collective bargaining agreement, effective October 21, 2025.
9. Supplemental employment of **Neil Freeze** as the Future Teachers of American sponsor, at the stipend of \$392 for the 2025-2026 school year.
10. Addition of **Amber Thomas** to the list of certified substitute teachers for the 2025-2026 school year. *(Grades PreK-4)*
11. Addition of **Tiffany Carroll, Jennifer Cottrill** and **Jonathan Stout** as WSD Emergency substitute teachers for the 2025-2026 school year.

12. Addition of **Linda Levers** to the list substitute cafeteria workers for the 2025-2026 school year.
13. Unpaid leave for **Linda Chandler**, part-time cafeteria worker, effective November 14-20, 2025.
14. Supplemental employment of the following teachers for after-school programs:

Jr/Sr High School After-School Tutoring

Grades 7-12

Monday-Thursday 3:00 – 4:00 pm

September 22, 2025 through June 4, 2026

\$28 per hour

Teacher: Jeff Devenney

Substitute: Shawn Hughes-Ankrom

Jr/Sr High School After-School and Saturday Detention

Grades 7-12

Monday-Thursday 3:00 – 4:00 pm

Saturday 9:00 am – 12:00 pm

September 8, 2025 through June 4, 2026

\$28 per hour

Teacher: Teresa Booker

Substitute: Erin Moore and Shawn Hughes-Ankrom

Homework and More

Location – Lemoyne Center

Grades K-6

Monday-Thursday

3:00 – 4:00 pm for Intermediate Teachers

4:00 – 5:00 pm for Primary Teachers

October 13, 2025 through April 10, 2026

\$28 per hour

Teachers: Tiffani Titler, Neil Freeze, Ashley Kern, Matthew Macek and Jordan Harshman

Motion _____ Second _____

B. Students

The superintendent recommends approval of the following:

1. **Exclusive Field Trip** for band students to perform at Walt Disney World Resort in Florida on April 23-26, 2026. (*Volunteers must submit clearances prior to the trip.*)

Motion _____ Second _____

C. Athletics

The superintendent recommends approval of the following:

1. Recommend **Michele Engle** as the Unified Bocce Head Coach, at a stipend of \$1,020.
2. Recommend **Katherine Correa** as a Volunteer Tennis Coach for the 2025-2026 season.

3. Recommend the following assistant coaches and volunteers for the 2025-2026 Winter sports teams:

Boys Basketball

Anthony Belcastro	Head Jr High Coach	\$5,623
Eric Bird	Volunteer Middle School Assistant	
Bobby Russell	Volunteer	

Girls Basketball

Greg Papson	Varsity Assistant Coach	\$6,453
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Rifle

Charles Eisiminger	Assistant Coach	\$2,681
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Wrestling

Bill Simpson	Varsity Assistant Coach	\$5,623
Brandon Pape	Jr. High Head Coach	\$2,861
Wray Adams	Volunteer	

MS Girls Volleyball

Gretchen Battafarano	Middle School Coach	\$2,861
Teresa Booker	Middle School Coach	\$2,861

Cheerleading

Kevin Krause	Volunteer	
Latora Carter	Volunteer Jr High	
Amara Kennedy	Volunteer Jr High	

Motion _____ Second _____

D. Contracts, Agreements and Grants

The superintendent recommends approval of the following:

1. Agreement with UPMC Washington Teen Outreach/Academy for Adolescent Health, Inc. to provide their SOS Presentation for students in grades 6 through 12 and their Respect Online training for students in grades 6 through 12, at no cost to the district. *(Uploaded on OneDrive)*
2. Proposal from HHSDR Architects to perform architectural and engineering services for a feasibility study of the field house, at a cost of \$9,500; and authorized HHSDR and administration to solicit proposals for geotechnical test borings, comprehensive site survey and asbestos inspection report. *(Uploaded on OneDrive)*

Motion _____ Second _____

E. Business and Finance

The superintendent recommends approval of the following:

1. Ala Carte prices for the 2025-2026 school year. *(Uploaded on OneDrive)*
2. Award bids for winter sports, in the amount of \$14,667.05. *(Uploaded on OneDrive)*

3. Change Order #GC-5 from Mariani & Richards to extend the Final Project Completion date from August 29, 2025 to January 7, 2026 and the Final Project Closeout Completion date from September 29, 2025 to February 6, 2026 for the exterior envelope improvements at the high school. *(Uploaded on OneDrive)*
4. Agreement between Washington School District and the City of Washington for the City's Treasurer's Office to collect the 2026 school district Mercantile and Business Privilege taxes, at a cost of \$33,000, to be paid in quarterly installments of \$8,250, effective January 1, 2026 through December 31, 2026. *(Uploaded on OneDrive)*
5. Addition of Amanda Lettich to the list of drivers for GG&C Bus Company.
6. Memorandum of Understanding between Washington School District and John F. Kennedy Elementary School to utilize each other's facilities in the event of an emergency. *(Uploaded on OneDrive)*
7. Resolution appointing Emily DiNardo, Business Manager, as the Pennsylvania OPEB Trust Liaison for the District. *(Uploaded on OneDrive)*
8. Resolution authorizing Mrs. Alisa King, Superintendent, to sign any and all contracts, agreements, grants and /or licenses with the Department of Education. The use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Washington School District to comply with the terms of said contract. *(Uploaded on OneDrive)*

Motion _____ Second _____

XIII. Ratification and Payment of Bills – Treasurer

Motion to approve ratification and payment of bills as presented. *(Uploaded on OneDrive)*

Motion _____ Second _____

XIV. Unfinished Business

XV. New Business

-Vacant Washington County IU1 Board seat from December 2025 to March 2026

XVI. Superintendent's Report

XVII. Solicitor's Report

XVIII. Special Representative Reports

- A. Western Area Career & Technology Center – Mrs. Tara Sparks-Gatling
- B. PSBA Representative – Mrs. Kilgore

- C. Parking Authority – Mr. Bird and Mrs. DiNardo
- D. Updates from Activities, Education and Policy Committee Representatives

XIX. Information

- A. **November Board Meeting** – Monday, November 17th at 6:30 pm
- B. **Parent/Teacher Conference Day** – Thursday, November 6th
- C. **In-Service Day** – Friday, November 7th
- D. **Fall Break** – Wednesday, November 26th through Friday, November 28th
- E. **Cypher & Cypher's Fraud Risk Assessment Questionnaire** – These forms are at your board seat.
Please complete them as soon as possible and mail back to Cypher & Cypher in the attached envelope.

XX. Adjournment

XXI. Executive Session